

# ZONING/ UCC PERMIT APPLICATION

EAST ALLEN TOWNSHIP  
5344 NOR BATH BOULEVARD  
NORTHAMPTON, PA 18067  
Phone: 610-262-7961  
Email: [mail2@eatwp.org](mailto:mail2@eatwp.org)

TWP PERMIT # \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_/\_\_\_\_/\_\_\_\_

**PLEASE PRINT LEGIBLY AND FILL OUT FORM COMPLETELY**

## PROPERTY INFORMATION

ST NUMBER: \_\_\_\_\_ STREET: \_\_\_\_\_ SUITE/APT: \_\_\_\_\_ ZONING DIST: \_\_\_\_\_  
TAX MAP #: \_\_\_\_\_ SQ. FT.: \_\_\_\_\_  
BUSINESS NAME: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_ LOT SIZE: \_\_\_\_\_  
PRESENT USE OF STRUCTURE/BUILDING, DESCRIBE: \_\_\_\_\_

## APPLICANT INFORMATION

APPLICANT IS: ☐ OWNER ☐ CONTRACTOR ☐ DESIGN PROFESSIONAL ☐ OTHER \_\_\_\_\_  
NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

An application is hereby made for a permit for construction as indicated herein and which shall be located **as shown on the plot plan submitted herewith** and/or to use the premises for the purpose herein described. Applicant agrees that such work will comply with all provisions of the Zoning Ordinance, Building Code, with all deed restrictions and with all other applicable Ordinances of East Allen Township. Owners of the property pertaining to and stated on this application, upon approval of this application's request, do hereby grant permission to Township Officials to enter said property for purposes of inspection for compliance with Township ordinances and codes.

## OWNER INFORMATION

☐ CHECK HERE IF SAME AS APPLICANT

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
SIGNATURE: \*\* \_\_\_\_\_ **\*\*REQUIRED ON ALL APPLICATIONS**

## CONTRACTOR INFORMATION

☐ CHECK HERE IF SAME AS APPLICANT

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PA HOME IMPROVEMENT  
SIGNATURE: \_\_\_\_\_ CONTRACTOR REG # \_\_\_\_\_

## DETAILED DESCRIPTION OF PROJECT: \_\_\_\_\_

## COST INCLUDING LABOR AND MATERIALS: \$ \_\_\_\_\_

INT. FLOOR SPACE \_\_\_\_\_ SQ.FT. # OF BEDROOMS \_\_\_\_\_ # OF STORIES \_\_\_\_\_ HEIGHT \_\_\_\_\_ FT.

TOTAL SQ. FT. OF NEW CONSTRUCTION (INCLUDE BASEMENT, GARAGE, PORCH/DECK, ALL FLOORS): \_\_\_\_\_ SQ. FT.

APPLICATION FOR: (CHECK ALL THAT APPLY)		PROPOSED USE:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> INTERIOR ALTERATION (NOT STRUCTURAL)	<input type="checkbox"/> SINGLE FAMILY DWELLING	<input type="checkbox"/> PLACE OF ASSEMBLY
<input type="checkbox"/> EXTERIOR ALTERATION	<input type="checkbox"/> CHANGE OF USE	<input type="checkbox"/> MULTI FAMILY DWELLING	<input type="checkbox"/> BUSINESS (OFFICE).
<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> CHANGE OF TENANCY	<input type="checkbox"/> TOWNHOUSE	<input type="checkbox"/> EDUCATIONAL
<input type="checkbox"/> DRIVEWAY	<input type="checkbox"/> PARKING LOT	<input type="checkbox"/> APARTMENT BLDG.	<input type="checkbox"/> INDUSTRIAL.
<input type="checkbox"/> FENCE	<input type="checkbox"/> ROAD OPENING (HOP)	<input type="checkbox"/> STORAGE	<input type="checkbox"/> MERCANTILE (STORE)
<input type="checkbox"/> PATIO/DECK	<input type="checkbox"/> HOME OCCUPATION	<input type="checkbox"/> ACCESSORY	<input type="checkbox"/> OTHER SEE DESC
<input type="checkbox"/> SHED	<input type="checkbox"/> NO-IMPACT HOME-BASED BUSINESS		
<input type="checkbox"/> ADDITION TO BUILDING	<input type="checkbox"/> C/O (RESALE)		
<input type="checkbox"/> WELL	<input type="checkbox"/> MECHANICAL		
<input type="checkbox"/> ELECTRICAL			
<input type="checkbox"/> PLUMBING			
<input type="checkbox"/> INGROUND POOL			
<input type="checkbox"/> ABOVE GROUND POOL	<input type="checkbox"/> OTHER (SEE DESC.)		

SEE REVERSE SIDE FOR ADDITIONAL  
INFORMATION

(OVER)

### MISCELLANEOUS INFORMATION

Please check if Public Utilities have been disconnected before Demolition:

☐ Electric ☐ Water ☐ Gas ☐ TV Cable ☐ Phone

Will blasting be required? ☐ YES ☐ NO If yes, provide certified blaster & State Blasting Permit # \_\_\_\_\_

<input type="checkbox"/> IN FLOOD PLAIN <input type="checkbox"/> PUBLIC WATER <input type="checkbox"/> PRIVATE WELL	<input type="checkbox"/> PUBLIC SEWER <input type="checkbox"/> PRIVATE SEPTIC <input type="checkbox"/> INDUSTRIALIZED	<input type="checkbox"/> MANUFACTURED <input type="checkbox"/> BASEMENT <input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> DETACHED GARAGE <input type="checkbox"/> OTHER _____
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CONSTRUCTION TYPE:	HEATING FUEL:
<input type="checkbox"/> WOOD <input type="checkbox"/> MASONRY <input type="checkbox"/> _____	<input type="checkbox"/> STRUCTURAL STEEL <input type="checkbox"/> REINFORCED CONCRETE <input type="checkbox"/> GAS <input type="checkbox"/> OIL <input type="checkbox"/> ELECTRICITY

**Must fill out all information in boxes below**

SIZE OF IMPROVEMENT	DISTANCE FROM LOT LINES	
WIDTH _____ LENGTH _____ HEIGHT _____	FRONT: _____ REAR: _____	LEFT SIDE: _____ RIGHT SIDE: _____

### SWIMMING POOL DETAILS

Type of Pool: ☐ In ground  
☐ Above Ground (Including inflatables)

☐ FENCE - Type \_\_\_\_\_ HEIGHT \_\_\_\_\_

☐ LADDER LINEAR FEET \_\_\_\_\_

☐ GATE HEIGHT \_\_\_\_\_  
☐ DECK LENGTH \_\_\_\_\_ WIDTH \_\_\_\_\_

POOL SIZE \_\_\_\_\_ FT. X \_\_\_\_\_ FT. OR DIAMETER \_\_\_\_\_ FT. = \_\_\_\_\_ SQ.FT.

## OFFICE USE ONLY

DEPARTMENT	APPROVED BY	N/A	DENIAL	DATE	PERMIT FEES:	MISC.
<input type="checkbox"/> ZONING		<input type="checkbox"/>	<input type="checkbox"/>		ZONING \$ .	<input type="checkbox"/> CONTR. LICENSE
<input type="checkbox"/> CMI		<input type="checkbox"/>	<input type="checkbox"/>		BUILDING FEE \$ .	<input type="checkbox"/> WORKER'S COMP
<input type="checkbox"/> PUBLIC WORKS		<input type="checkbox"/>	<input type="checkbox"/>		FEE PER SQ FT \$ .	<input type="checkbox"/> CASH
<input type="checkbox"/> HANOVER ENG.		<input type="checkbox"/>	<input type="checkbox"/>		DEPOSIT BI \$ .	<input type="checkbox"/> CHECK # _____
					<b>TOTAL DUE</b> \$ .	<input type="checkbox"/> CREDIT
					DATE FEES PAID: _____	

PERMIT ISSUED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT DENIED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

DENIAL REASON: \_\_\_\_\_  
 \_\_\_\_\_

**NOTE: PAYMENT OF FEE DOES NOT GUARENTEE APPROVAL**  
**FEES ARE NON-REFUNDABLE**

To: East Allen Township Property Owners  
From: Zoning Officer  
Subject: Plot Plans

**§ 250-72. (((-802.))) Permits and Certificates**

**A. Zoning Permit.**

**(3) Application.**

**(b) All applications for a Zoning Permit shall include a plot plan drawn to scale showing the location and dimensions of the lot area and of the proposed uses of buildings and/or land the Zoning Officer or the Zoning Hearing Board may require an additional information which he deems necessary to properly evaluate the application for the purpose of determining its conformity with this ordinance.**

The strict interpretation of the ordinance requires **all plot plans** to be drawn to scale. However, the Zoning Office **may** accept plans not drawn to scale **ONLY** if they contain enough dimensional information to accurately evaluate all of the zoning requirements.

For a parcel of land, each zoning district has its own permitted building and impervious surface coverage percentages. Each district also has required setbacks from lot lines and right of ways.

Applications without all the necessary and correct information provided on the form (and supportive documents) will be considered incomplete, and the submission will be denied.

**IMPORTANT INFORMATION!**

**Applications must be filled out completely. On Page 2, the information showing the “Size of Improvement” and “Distance from Lot Lines” MUST BE filled out on the form itself. Plot plans must also show all required information.**

**It is necessary that all calculations for building coverage and impervious coverage are complete and accurate before you submit your application. The square footage of all impervious coverage MUST appear written on the plot plan. Distance from ALL lot lines must appear on the plot plan.**

**PERMIT APPLICATION FEES ARE NON-REFUNDABLE**