

Permit No. \_\_\_\_\_



Application for Block Party Permit

Please Return to: **5344 Nor-Bath Boulevard Northampton, PA 18067**

**Applicant must complete the following and return two weeks prior to the event.**

Names of Applicant \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Phone No. \_\_\_\_\_

Applicant's Email \_\_\_\_\_

Date of Event \_\_\_\_\_ Rain Date \_\_\_\_\_

Time of Event Start: \_\_\_\_\_ Until: \_\_\_\_\_

Proposed Area of Block Party: *(Ex. Intersection to Intersection or Block Number)*

Nature of Event \_\_\_\_\_

**I have read and understand the regulations outlined above regarding requests for Block Parties, as well as the instructions contained in this application.**

\_\_\_\_\_  
(Signature) Date: \_\_\_\_\_

Fee: \_\_\_\_\_ Deposit: \_\_\_\_\_ Date Paid: \_\_\_\_\_

## **Rules for Block Party Requests**

**Prior to submitting this application, the applicant must notify all persons whose sole route of ingress and egress from their residences will be affected by the proposed event. The applicant must secure signatures of all those affected residents (where applicable) and attach the list to the application. Additional pages may be needed to complete the petition. In order for this application to receive approval, 75% of the residents affected by the request must support the request. A fee of \$50.00 with a \$100.00 deposit must be paid prior to the issuance of any permits.**

**The following rules apply to Block Party Requests:**

- The street being used for the Block Party must be closed to vehicular traffic from its intersection with your adjoining intersecting streets. Only minor streets will be considered for Block Party Permit Request.
- East Allen Township will provide barricades for the road closures and the applicant is responsible to close and open the road with provided barricades. Only the provided barricades will be allowed to close East Allen Township roads. The Applicant is responsible for the barricades care and will ensure they do not become damaged during the event. In the event of damage to the barricades the applicant will be responsible for the replacement of the barricades and will forfeit their deposit to East Allen Township.
- Hydrants in the area of the block party should be unobstructed 12 feet around the hydrant.
- Activities, displays, games, and tents should be located all on the same side of the road. One lane of the road to be closed should be open and unobstructed to allow for emergency vehicles to pass through if needed.
- All trash should be cleaned up at the conclusion of the event and removed prior to the opening of the street.
- Use of any vendors or businesses will require a certificate of insurance from the vendor or business designating East Allen Township as additional insured. Certificates of Insurance are required to be provided prior to the event.
- East Allen Township assumes no liability for the street closure and the event residents and the invited guests of the block party.
- The applicant shall indemnify and hold harmless from any liability for injury to persons and/or damage to property, whether Township or Private property

**Block Party Request Review Tracker:**

☐ I have review the request and approve the block party request and I have no comments to the request received.

☐ I have review the request and approve the block party request and I offer the comments to the request received:  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Public Works Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_

**Notification Tracker:**

Organization	Date	Initials
<input type="checkbox"/> East Allen Township Volunteer Fire Department	_____	_____
<input type="checkbox"/> East Allen Township Volunteer Ambulance	_____	_____
<input type="checkbox"/> Pennsylvania State Police	_____	_____
<input type="checkbox"/> Northampton County 911 Center	_____	_____

**Block Party Request Approval:**

☐ I have reviewed the request and approve the block party request as provided.

☐ I have reviewed the request and deny the block party request as provided.

Township Manager: \_\_\_\_\_

Date: \_\_\_\_\_

# Petition for Block Party

**Please check either that you support or do not support the request for a block party in your neighborhood.**

Event Location: \_\_\_\_\_

Requestor: \_\_\_\_\_

[illegible]

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